



GN-374

107540

V Semester B.B.A. Examination, December - 2019
(F+R) (CBCS) (Semester Scheme) (2016-17 and Onwards)

BUSINESS ADMINISTRATION

5.2 : Computer Applications In Business

Time : 3 Hours

Max. Marks : 70

Instruction : Answers should be written in **English** only.

SECTION - A

- I.** Answer **any 5** sub-questions. Each sub-question carries **two** marks. **5x2=10**
1. (a) What do you mean by data processing ?
(b) What do you mean by Gateway of Tally ?
(c) What is a Work Sheet ?
(d) What is an Information System ?
(e) Define a Cell.
(f) Define Data.
(g) What is TPS ?

SECTION - B

- II.** Answer **any 3** questions. Each question carries **six** marks. **3x6=18**
2. What are the differences between Data and Information ?
 3. Write a note on Bullets and Numbering.
 4. Explain the advantages of Tally.
 5. Explain the process of inserting a New Slide in Power Point.
 6. Explain the features of office automation system.

P.T.O.

**SECTION - C**

III. Answer **any 3** questions. Each question carries **fourteen** marks. **3x14=42**

7. Explain the different types of Information System.
8. Explain the different types of Data Models.
9. What is DBMS ? What are the advantages and disadvantages of DBMS ?
10. Explain different Vouchers in Tally.
11. Explain the main components of MS excel window.

- o o o -